



You can Apply Aliens Citizen Digital Certificate Online

Guidance Notes

- 1 To apply Aliens Citizen Digital Certificate, the applicants who are at or above the age of 18 shall bring his/her own ARC card in person to any Immigration Service Station for application process.
- 2 After applying at Immigration Service Station, within 15 days, the applicant shall use the ARC Number and User Account on Aliens Citizen Digital Certificate application form to login this website (<http://moica.nat.gov.tw>)

Once the applicant fill in the ARC Number and User Account on the application form, please make online payment via credit card (including IC card fee NTD250 and postage fee NTD28, total NTD. 278). If the applicant failed to complete the payment in time, system will automatically delete the application information. Users need to be in person to any Immigration Service Station and re-apply.
- 3 Aliens Citizen Digital Certificate is valid for 5 year, please keep it secure. If any lost, damaged, or annulled, or auto-revoked by system, the users need to apply again as the first time.
- 4 Aliens Citizen Digital Certificate is printed with the applicant's name and valid time, as a personal customization card, once the application payment is done, it can't be cancelled or refunded. If shipping Taiwan domestically, it will take up to 10 working days. Outside of Taiwan island, it will take up 12-13 working days (domestic mail).
- 5 Once the payment is done, the card-printing process is triggered, so the applicant can't change any mailing information provided in the application system.
- 6 If the applicant's ARC number has been changed, Certificate Authority of MOI will spontaneously annul the original Aliens Citizen Digital Certificate. Users can re-apply after 3 days in person to any Immigration Service Station.
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- 8 By default, the user's email address is pre-set, and set the certificate publication to YES. If user wants to change the certificate publication status, please go to MOICA website (<http://moica.nat.gov.tw>) to update with the valid Aliens Citizen Digital Certificate IC card.



WOW

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Internal Security Code

Subtle Words

Optical Variable Ink (OVI)

When the card is slanted in different angles, the optical variable area will change from blue to purple



Ultra Violet Invisible Printing (UV)

The Headings will only appear under ultra violet light

Optical Variable Ink (OVI)

The Optical variable area will change from green to purple

Certificate Serial Number

Method of Application

The aliens who has a valid ARC IC Card and reaches the age of 18- is qualified for application.

Apply in Person

The applicant apply the card in person with his/her own ARC card to any Service Center of the National Immigration Agency.

Online payment

After finishing the application process at the Service Center, the applicant shall login to the MOICA aliens Non-Citizen website within 15 days with his/her ARC Number and User code on the application form and make online payment via credit card (total of NTD 275, including IC card fee NTD 250 and postage fee NTD 25).

certificate activation

After received the Aliens Citizen Digital Certificate IC card, please go to the MOICA Aliens Citizen website to activate the certificate

Reminders

1. Aliens Citizen Digital Certificate is valid for 5 years. If the Certificate is lost, damaged, or voided, the users may apply for it again.
2. The user's name and expiration date are printed on the Alien Citizen Digital Certificate. As a customized card, the Certificate cannot be cancelled or refunded, once the card is produced and the payment is completed. The Certificate will be delivered within 10 days when shipped intra island and within 12-13 days when shipped to outlying islands.
3. If you have any further questions, please call 0800-080-117
4. For more information: <http://moica.nat.gov.tw/other/>

